General Instructions

Bhaskaracharya Mathematics Talent Search Competition (BMTSC) 2024-25

A National Level Pre-Olympiad Mathematics Competition

Registration Process:

School Student Registration Process

To participate School Students in the Bhaskaracharya Mathematics Talent Search Competition, Schools must register their school by following the steps outlined below.

Steps for Registration:

1) Access the Registration Page:

- Click on "**New Registration of School**".
- Register your school by clicking on the "**Register Now**" button and filling in the required details.

2) Fill Out the Registration Form:

a. **Name of School:** Enter the name of your school.

b. **Address:** Provide the full address of the school.

c. **Taluka, City, District, and State:** Enter the Taluka, City, District, and State where your school is located.

d. **Mobile Number:** Enter a valid mobile number. This is a required field, necessary for password recovery and payment notifications.

e. **Email Address:** Enter a valid email address.

f. **Password:** Create a password using only letters and numbers (no special characters are allowed). Ensure the password meets the criteria.

g. **Confirm Password:** Re-enter your password to confirm. It should match the previously entered password.

3) Submit the Form:

After filling out the form, click the **"Register"** button.

After successful registration, log in to the school dashboard using **your registered mobile number** and **password**.

5) Access Your Dashboard:

On the school dashboard, select the **"Add Students"** option to register your students for BMTSC.

6) Add Students Form:

Click on the **"ADD"** button to register a student, then enter the following details and click the **"SAVE"** button to add the student:

a. **Full Name:** Enter the student's full name.

b. **Mobile Number:** Enter a valid mobile number of students. This is a required field, necessary for password recovery and payment notifications.

c. **Email Address:** Enter a valid email address.

d. **Full Address:** Provide student's complete address.

e. **City, Taluka, District, and State:** Enter City, Taluka, District, and State where the student resides.

f. **Password:** Create a password using only letters and numbers (no special characters are allowed). Ensure the password meets the criteria.

g. **Confirm Password:** Re-enter your password to confirm. It should match the previously entered password.

h. **Standard:** Select student's academic standard.

i. **Medium of Exam:** Choose preferred medium for the exam.

j. **Exam Fee:** The exam fee will be displayed.

You can view the registered students' names and details in the table below the form. To make changes to a student's details, select the "EDIT" button, make the necessary changes, and save them. School can view the total students registered, fees to be paid and total fees paid for BMTSC.

7) Upload Students List Appearing for BMTSC of School:

This option allows you to upload a list of multiple students instead of filling out individual forms.

To upload the list of students appearing from your school for the BMTSC Examination, please follow these steps:

1. **Download the Excel File Format:**

   Click here to download the Excel file format named ExcelFormat.xls

   Important Note: Do not make any changes to the titles/ column headings mentioned in the Excel file.

2. **Fill in the Records:**

   Note: Do not change the format of excel file. It should be in "TEXT" format only.

   a. Title: Enter the student's title in (Mr. or Ms.) format only.

   a. Full Name: Enter the student's full name.

   b. Mobile Number: Enter a valid mobile number for the student. It should be 10 digits only. This is required for password recovery and payment notifications.

   c. Email Address: Enter a valid email address.

   d. Full Address: Provide the student's complete address.

   e. City, Taluka, District, and State: Enter the city, taluka, district, and state where the student resides.

   f. Password: Enter the password. (Password should be alphanumeric only).

g. Standard: Enter the student's academic standard. It should only be in "**6th**" and "**7th**" format only. (Do not try entering standards in this formats mentioned as -'6', '6 th', 'vi', 'six', '7', '7 th', 'vii', or 'seven')

h. Medium of Exam: Choose the preferred medium for the exam (English, Hindi, Marathi).

i. Previously Appeared: Indicate whether the student has previously appeared for the exam (Yes/No).

Upload the Excel File:

After filling out the Excel file, select the file and click the **UPLOAD** button to submit it.

View and Payment:

Once the file is uploaded, you can view all the student details in the table below.

Click the **MAKE PAYMENT** button to proceed with paying the fees.

8) Payment for Registered Students:

- After successfully adding the students, click on the **"MAKE PAYMENT"** button to proceed with the payment for the registered students. You will be redirected to the payment gateway to complete the transaction.

- After successful payment, you can view the status of the payment, and the amount paid on the **"Manage Student Details"** page.

- If you choose not to make a payment for any student due to any reason, you can delete the student by selecting their name and clicking on the **"DELETE"** button.

- You can add student's multiple times and make the payment multiple times, but the payment must be done before 15th November 2024.

9) Download the List of Registered Students:

- You can download the list of students from your school who have registered for BMTSC by clicking on the **"PRINT"** button.

Ensure all details are accurate and complete before submitting the forms and making payments.